

# Club Guidelines

Carine Cats – Teeball Division  
teeball.carinecats.com.au

# MANAGERS HANDBOOK



# 2022 – 2023



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# SEASON DETAILS



## Calendar of Events

Please check the **Calendar of Events** on the Teeball website ([teeball.carinecats.com.au](http://teeball.carinecats.com.au)) to ensure you keep up to date with all of this season's dates and deadlines.

## Committee Contacts

Role	Contact	Responsibility
<b>Chairperson</b>	Craig Padfield <a href="mailto:teeballchairperson@carinecats.com.au">teeballchairperson@carinecats.com.au</a>	Teeball management and general club enquiries
<b>Vice Chairperson</b>	Trevor Hinchliffe <a href="mailto:teeballvicechairperson@carinecats.com.au">teeballvicechairperson@carinecats.com.au</a>	Team Managers contact and general club enquiries
<b>Secretary</b>	Bernard Style <a href="mailto:teeballsecretary@carinecats.com.au">teeballsecretary@carinecats.com.au</a>	General enquiries
<b>Registrar</b>	Desiree Von Bergheim <a href="mailto:teeballregistrar@carinecats.com.au">teeballregistrar@carinecats.com.au</a>	Registration matters
<b>Treasurer</b>	Janet Devaney <a href="mailto:teeballtreasurer@carinecats.com.au">teeballtreasurer@carinecats.com.au</a>	Payments
<b>Coaches Coordinator</b>	Craig Butler <a href="mailto:teeballcoaching@carinecats.com.au">teeballcoaching@carinecats.com.au</a>	Coaching assistance and development
<b>Umpires Coordinator</b>	Craig Padfield <a href="mailto:teeballumpiring@carinecats.com.au">teeballumpiring@carinecats.com.au</a>	Umpiring assistance and rules
<b>Uniforms Coordinator</b>	Emma Murray <a href="mailto:teeballuniforms@carinecats.com.au">teeballuniforms@carinecats.com.au</a>	Uniform distribution and condition
<b>Merchandise Coordinator</b>	Natalie Poustie <a href="mailto:teeballmerch@carinecats.com.au">teeballmerch@carinecats.com.au</a>	Team photos, trophy coordination and merchandise
<b>States Coordinator</b>	Trevor Hinchliffe <a href="mailto:teeballstates@carinecats.com.au">teeballstates@carinecats.com.au</a>	Inter-club competitions and State Championships
<b>Property Officer</b>	<i>Currently vacant</i> <a href="mailto:teeballproperty@carinecats.com.au">teeballproperty@carinecats.com.au</a>	Equipment condition and repair
<b>Sponsorship Coordinator</b>	Tom Parker <a href="mailto:teeballsponsorship@carinecats.com.au">teeballsponsorship@carinecats.com.au</a>	New and existing sponsorship
<b>Media Coordinator</b>	Daniel Vivian <a href="mailto:teeballmedia@carinecats.com.au">teeballmedia@carinecats.com.au</a>	Social media (Facebook and Instagram)
<b>Website Coordinator</b>	Trevor Hinchliffe <a href="mailto:teeballvicechairperson@carinecats.com.au">teeballvicechairperson@carinecats.com.au</a>	Website content and updates
<b>TBAWA Representative</b>	Trevor Hinchliffe <a href="mailto:tbawarepresentative@carinecats.com.au">tbawarepresentative@carinecats.com.au</a>	TBAWA queries

If you are interested in joining the committee, we are always looking for new members, either in a role or as a general member! Contact our Chairperson for more.

Welcome to another Teeball season and thank you for taking on the role of Manager. The Team Manager is responsible for being the communication link between all members of the team, and also between the team and the Teeball Committee.

Ensuring parents and players are aware of training schedules, upcoming events, and the rostering of volunteer roles that parents will need to fill at these is essential. Being an active listener to parent queries, being able to source answers from the club or other Managers, and communicate clearly and in a timely manner are the qualities that make the operation of a club team smooth and enjoyable.

On game day, the Manager is responsible for a specific role, such as ensuring the players demonstrate sportsmanship, set high expectations for themselves on the bench, understand their batting order and know the positions they will be playing in their next fielding innings. These game day responsibilities are to be discussed with the coaching team to ensure that everyone knows their role and can support one another. Scoresheets and game counts are also submitted to the Teeball Registrar at this time.

The following is an outline of the responsibilities of a Manager:

- To co-ordinate the distribution of uniforms (including Coach, Manager & Umpire), and their return at the end of the season
- Organise a weekly scoring roster and ensure the scorecard is completed correctly by the scorers – the Manager cannot be the scorer
- Help the Coach during the game by getting and supervising your team seated in “batting order” and remains so, including supervision of a “bat boy/girl;”
- Ensuring another adult is always present at training so that a coach or manager is not alone with the children.
- Keep the game count record up to date on a weekly basis
- Arrange for the “game scorecard” to be handed in to the club after each game. This may be done through the database.
- Distribute information, newsletters and other items to the team and return appropriate forms and information to the club
- Try to get the parents involved in the game and encourage good sportsmanship, discourage the “ugly parent syndrome;”
- Organise social gatherings for the team members and their families
- Return the team folder at the end of the season
- Any other general requirements for the Carine Cats Tee ball Club.

## HAVE A GREAT SEASON

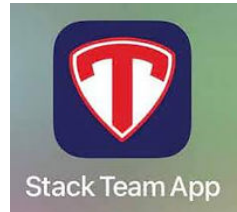
Should you have any queries regarding any subject in this handbook, please contact the relevant committee member – we are here to help you!

# STARTING THE SEASON



## Communication and Important Notices

Carine Cats Ball Club uses the *Stack Team App* for communication, and it strongly recommends that teams use this as well. News and notes will be posted via this source to managers, along with emails if there is a need for a large amount of information/attachments.



Urgent information will also be posted to our Carine Teeball Facebook page, and Teeball families are encouraged to subscribe to our social media to ensure all teams are kept up to date.

## Committee

With so many teams playing Teeball, communications can be difficult, so please take the initiative and contact the appropriate Committee person if you have any concerns. Please help by actively encouraging support of the Club's committee and programs. Please remember that the committee is made up entirely of volunteers and always treat them with respect.

Your efforts are appreciated, and the committee is committed to the development of our children under the 4 "F" philosophies: **F**un, **F**undamental Skills, **F**air Play and **F**amily Involvement!

The Committee currently has vacancies and if you can volunteer your time, we would appreciate your help.

## New Players

Check with your new team to see which families are returning to Teeball at Carine, and who are new families. Ensure they have an understanding of how our days run and that they have a way of finding answers to any questions they may have.

If your team is short (less than 12 players) it is possible to recruit a new player. However, you must first check with the Tee ball Registrar before letting a player participate in any training session or game. If a player withdraws from your team, please contact the Registrar as there may be a waiting list for some age groups. The Registrar can be contacted at [teeballregistrar@carinecats.com.au](mailto:teeballregistrar@carinecats.com.au).

## Fixtures

All age groups are currently being played at the Carine Regional Open Space on Saturday mornings. The fixtures are available at our website ([teeball.carinecats.com.au](http://teeball.carinecats.com.au)), as is a map of our diamonds. The team listed first on the fixtures is considered the home team. Ensure your team know the location of these fixtures, and provide them with a copy of the map if required.

Note also the date of the midweek Twilight fixture – this will be either on a Tuesday or a Thursday, depending on your age group.

## Uniforms

Uniforms for your team will be distributed at the Managers meeting.

All bags contain a full set of 12-13 shirts and pants, a Coaches shirt, a Managers shirt, and a blue Umpires shirt, (some qualified Level 1 umpires will have their own green shirt, and qualified Level 2 umpires will have a yellow shirt).

All new players to the club receive a club hat and a pair of socks. Continuing players must wear the hat and socks previously distributed to them. New hats and socks can be purchased from the equipment shed on Saturday mornings.

Uniforms are to be returned to the clubrooms at the completion of the season, at a specific Equipment and Uniform Returns session. It is the Manager's responsibility to ensure the full set of uniforms are returned even if the player is no longer playing. Uniforms must be returned washed, dry and folded. Parents are asked to undertake any minor repairs before returning uniforms. Please ensure that parents understand they may receive an invoice for any uniforms not returned at the end of season.

## Team Equipment

The Club is well supplied with good equipment. PLEASE LOOK AFTER IT. Each home team is responsible for setting up the diamond and removing their bases at the end of their game.

Equipment is to be returned to the clubrooms at a specific Equipment and Uniform Returns session. Coaches are asked to undertake minor repairs, particularly straightening and lubricating tees. Remember, your club fees pay for this equipment and teams will be responsible for ensuring all issued equipment is returned.

# STARTING THE SEASON



If a piece of equipment breaks or needs repair, please bring it to the Property Shed on a Saturday morning, where it can be replaced or repaired for your next game. Likewise, if you have any issues with equipment (eg sizing of pitcher's gear), do not hesitate to approach the Property Shed, or email [teeballproperty@carinecats.com.au](mailto:teeballproperty@carinecats.com.au) to see what we can do for you.

Team folders are to be returned with the uniforms. Managers are to ensure that scorebooks, rulebooks, coaching manuals, medals, game counts, pens etc. and player assessment sheets are returned.

## Player Equipment

Although bats suitable to the age group are supplied, players are welcome to bring their own equipment to the game. Please ensure all personal equipment is clearly named/labelled.

Batting helmets are compulsory for all age groups and must be supplied by the players – the club does not supply these. Please ensure all helmets are clearly named/labelled. There will be one helmet provided in each kit bag as an emergency only in case a player forgets theirs on game day. Note this is in addition to the grilled pitcher's helmet, which is supplied by the club.

Carine Cats Ball Club strongly encourages the wearing of mouthguards by all Teeball players.

## Opening Ceremony

The Opening Ceremony will be conducted between the two fixtures of Round 1. Note that the games will still be of 60 minutes duration, however the first game will commence at 8.25am and the second game will commence from 10:05am or as close to this as possible after the opening ceremony.

It would be appreciated if Coaches and Managers assemble their teams by 9:30am, in team lines with coach and Manager at the rear. This will be held in front of the clubrooms. All parents stand behind teams with their child's equipment/bags.

Your assistance and cooperation are essential to ensure the opening ceremony runs smoothly and within the time allowed.

## Game Etiquette and Player Rotations

Managers and Coaches set the tone for a team. Ensure that you are well versed with *The Carine Way* Code of Conducts at the end of this handbook, and set your standards accordingly. Be the role model for other parents and the players in regard to umpiring decisions and recognising great plays from the opposition.

If you have any concerns or observations, please use the Scorecard that is handed in each week to make a note of it – whether it is positive or negative. The Committee rely on the feedback that comes through these scorecards, and will always follow up on any concerns to ensure that issues can be resolved swiftly.

Likewise, when coaching and managing your own team, we ensure that each and every player is treated equally, and ensure that the following club policy is applied to all club games:

*“There will be a compulsory rotation of all players through different fielding positions such that in each four-fielding innings each player will have played in a minimum of two infield positions, one outfield position and rested once.”*

## Diamond Set Up

The **HOME TEAM** is mentioned first in the fixtures and is responsible for:

1. Supplying the plate umpire.
2. Setting up the diamond with bases provided in equipment bag and removing the bases after your game.
3. Collecting and erecting a shelter and bat stand from the Property Shed (first game) and returning to Property Shed (last game). Each equipment bag contains a hammer to assist in erecting the shelter - do not use bats for banging in the pegs.
4. Supplying a scorer who must return team sheets/scorecards to the box at the Property Shed at the completion of the game.

The **AWAY TEAM** is mentioned second in the fixtures and is responsible for:

1. Supplying the base umpire.
2. Collecting and erecting a shelter and bat stand from the Property Shed (first game) and returning to Property Shed (last game). Each equipment bag contains a hammer to assist in erecting the shelter - do not use bats for banging in the pegs.
3. Supplying a scorer who must return team sheets/scorecards to the box at the equipment shed at the completion of the game.



# GAME DAY PROCEDURES

## Achievement Awards

### Certificates

Your team has been issued with 2 x 12 Achievement Certificates. Teams must present one of these awards to a player after the game each week. Each team member will at some stage during the season receive both of these awards for recognition of their achievement during the game (e.g. home run, top catch, good sportsmanship, good fielding, best bat person or any other special talents).



Please note there will only be two awards given to each player through the season and you will need to keep a record of each player that has received one. You should only require more awards if you have a new player added to your team.

Each player receives only one of each achievement award during the season.



### Player of the Week medallion

Your team has also been issued with a 'Player of the Week' medallion. This is to be awarded each week, with all players receiving it once. Players need to bring it back the following week so it can be passed to the next recipient. It must be returned with the uniforms at the end of the season.

Thank you for your co-operation and assistance in distributing these awards. All sponsors' contribution to our Teeball Club is significant and we encourage all players to use these certificates to thank our sponsors.

Should you have queries regarding any of these awards, please contact the Vice Chairperson.

## Scorecards

Scorecards are to be collected from the Property Shed at the start of the season and then completed each week by the scorer and handed in at the end of each game. As these scorecards determine players' weekly game counts, they must show a correct record of those players participating and must match the record on the Manager's game count sheet. Failure to record accurately may result in a child missing a certificate and badge for a milestone game.

The scorecard must be signed by the umpire and coach then placed in the box at the equipment shed by the scorer/s of the team at the completion of the game. These can also be emailed to the Teeball registrar ASAP after the game by the manager of the team at [teeballregistrar@carinecats.com.au](mailto:teeballregistrar@carinecats.com.au).

## Game Counts

A team list noting the number of games played by each player at the start of the season has been included in the Manager Folder.

**Please keep it up to date after each game. It is imperative that it matches the scorecard each week and must be handed in at the end of the season.**

An email will be sent by the Teeball Registrar each week to those managers who have players reaching a milestone, and those milestone badges and certificates can be collected from the Property Shed the morning of the game. If for some reason the player does not play on that day the certificate is to be held by the Manager until he/she does play their next game.

The following procedures are used, depending on the type of milestone:

**50, 75 or 125 games:** a presentation by the coach and/or manager in front of your team following the game of the badge and the certificate.

**100, 150 or 200 games:** inform the umpire prior to the game, who can then congratulate the player when they address the two teams prior to the commencement of the game. Note that the 100th game club trophy will be presented at the Closing Ceremony each season.

Contact the Tee ball Registrar should you have any query regarding game counts.

# CARNIVALS AND STATE CHAMPS



Carine offers a number of opportunities for teams and players to represent the club at interclub carnivals and the Teeball State Championships. Managers and coaches are asked to promote and encourage these with their teams. More information about any of these events can be requested by emailing the Teeball States Coordinator at

[teeballstates@carinecats.com.au](mailto:teeballstates@carinecats.com.au).

## Warren Lake Carnival

The Warren Lake Carnival is run by the Teeball Association of Western Australia and is designed as a single-day tournament for regular Saturday club teams who nominate. Usually held in December at Yokine Reserve, with nominations due in early November, there are strict rules around the types of teams that can attend. Teams must be made up from a regular club team, with proof (in the form of a Saturday scorecard), that players normally play together at club level.

The club will call for nominations early in the season (usually around Round 3), and coaches and managers should discuss with their team whether they would like to nominate. Teams will play four 40 minute games on a Sunday. Teams wear their usual Saturday uniforms, and are expected to provide an umpire and scorer as they would for a normal club game.

Carine Cats traditionally enters two to three club teams into this carnival each year, however there is no limit as to how many teams may nominate. Previous attendees have commented on the positive atmosphere and growth in player development that has come out of attending a carnival such as this.

More information about the Warren Lake Carnival can be found at TBAWA ([tbawa.com.au](http://tbawa.com.au)).

**Carine Cats**  
2022-2023

### STATE CHAMPIONSHIPS AND REPRESENTATIVE CALENDAR

<b>SAT 22 OCTOBER MON 24 OCTOBER</b>	<b>States Teams Try Outs</b> Skills and game play assessments. All tee-ball children welcome to trial.
<b>SUN 20 NOVEMBER</b>	<b>Natasha Bakranich All Girls Carnival</b> All tee-ball girls welcome to nominate for this event by Round 3.
<b>SUN 4 DECEMBER</b>	<b>TBAWA Warren Lake Carnival</b> Any Saturday club teams welcome to nominate for this event by Round 4.
<b>MON 12 DECEMBER</b>	<b>States Shirts Presentation and Team Photos</b> For all States players and families.
<b>JANUARY &amp; FEBRUARY</b>	<b>Pre-State Championship Carnivals</b> Events at venues across the metro area, as nominated by States coaches.
<b>SUN 19 FEBRUARY</b>	<b>Carine Cats Pre-State Carnival</b> Hosted by Carine Cats, with all Carine States teams competing.
<b>SAT 4, SUN 5 &amp; MON 6 MARCH</b>	<b>Tee-Ball State Championships</b> Held over all three days of the March long weekend.
<b>MON 6 MARCH</b>	<b>Carine States Wind Up</b> A late afternoon trophy celebration for all States players and families.

## Natasha Bakranich All Girls Carnival

The Natasha Bakranich All Girls Carnival aims to provide an opportunity for girls to shine in a non-mixed environment. Although Carine is fortunate to be able to offer girls-only club competition due to our size, many clubs around Perth are not in the same position, and this offers a unique opportunity for them. Carine Cats are proud to support this initiative and look forward to providing our girls with an opportunity to shine in an all-day carnival environment.

The All Girls Carnival is hosted by Huntingdale, who developed the concept. For many girls who nominate, this is their first experience of a full-day carnival environment, and the confidence, growth and camaraderie that develops can be seen throughout our Saturday club games for the remainder of the season.

Individual nominations are called for early in the Teeball season, and teams will be formed based on age groups and nominations numbers. Once formed, teams will be required to select a coach, manager and umpire.

## State Championships

The TBAWA Tee-Ball State Championships is a competition open to all tee-ball clubs in WA. The State Championships were first played in the 1974-75 season, and are now played over the March long weekend. It is traditionally held at Langley Park, represented by about 30 clubs from metropolitan and country regions.

Teams play across five age groups, with divisions within each age group. Teams will typically play five 1-hour games over the long weekend, with a Gold, Silver and Bronze medal awarded to Division 1 teams, and a Gold medal awarded to other lower winning division teams.

Subject to available player numbers, Carine will offer team selection for the following divisions: U9, U10, U11, U12 and U13s. Both boys and girls are actively encouraged to trial.

Additional information about our States campaign can be found in our State Championships Handbook (under Documents and Links), located on the Teeball website. More generic information is also available on the TBAWA website ([tbawa.com.au](http://tbawa.com.au)).

## Under 7s Adaptions

### Reduced Diamond Size

The Under 7 Boys and the Under 7 Girls teams will play on reduced sized diamonds of approximately  $\frac{3}{4}$  the size of the standard tee ball diamond. These diamond sizes are marked accordingly on our diamond map, found on the Teeball website under *Fixtures*.

### Scoring

There will be no scoring in Under 7s – this age group will not be issued scorebooks. Under 7s is about participation and learning the key fundamentals involved in the sport.

### Safety Bases

Safety bases will be used in Under 7 Boys and Under 7 Girls games. The player fielding at first base should not stand on the yellow safety base, and once the runner has used the safety base to run through, should then use the white base as per normal.

### Automatic Out Rule

For Under 7s, there will be NO automatic out when a team is playing with less than 9 players. The batting will continue until nine batters have had their turn at bat. This will mean that one or more players will receive a second turn at bat during an innings that goes to the ninth batter.

### No Three Outs until Christmas

Under 7s teams will bat through their full nine, regardless of how many outs have been made during an innings. At the resumption of the season after Christmas, Under 7s will move to 3 outs resulting in side away.

### Pass Balls

There will be no extra base taken on pass balls in Under 7s as we try to encourage all players to throw the ball and make a play.

## Under 9s Adaptions

### Automatic Out Rule

For Under 9s, there will be NO automatic out when a team is playing with less than 9 players. The batting will continue until nine batters have had their turn at bat. This will mean that one or more players will receive a second turn at bat during an innings that goes to the ninth batter.

### Pass Balls

For the first five rounds, there will be no extra base taken on pass balls in Under 9s as we try to encourage all players to throw the ball and make a play. After Round 5, the pass ball rule will be enforced.

## Adverse Weather

The Club will use its discretion whether to cancel games due to bad weather or in case of a heatwave. If weather causes cancellation or delay a notice will be posted at the Property Shed and via social media (Facebook and Instagram). Rain will not halt play unless it is considered to put players at risk. Lightning in the vicinity will draw immediate halt of the game.

Safety of the players is paramount and is at the discretion of the plate umpire.

## Sun Protection

Teeball is a summer sport and Carine Cats Teeball Club will take all reasonable steps to address sun safe practices by:

- Supplying or selling sunscreen to members and participants.
- Encouraging the use of sunscreen during training and matches.

**Note that the wearing of hats at training and games is compulsory.**

## Incident Reporting

In the event of an incident, it is recommended the manager attempts to resolve the situation on the day between the parties. If the manager is unable to resolve the matter it is to be escalated to a committee member who will follow the Carine Ball Club dispute resolution process.

## Team Photos

The time and date for your team's photos will be available via the Teeball website, and will be sent to Managers by the Teeball Merchandise Coordinator. These photos are usually taken sometime in November. Players are expected to wear their full uniform for team photos, including hats, shirts tucked in, black pants and their glove.

Managers will be asked to double check proofs for errors prior to final publication. Team photos will be ready for distribution at the same time as individual trophies, at the end of the season.

## Trophies

The Club provides all players with a participation trophy at the conclusion of the season. Managers will receive a complete team list, and will be asked to check the spelling of all players names to ensure the trophies are engraved correctly and inform the Teeball Merchandise Coordinator of any that are incorrect as soon as possible.

## Closing Ceremony

The closing ceremony for Teeball will be held on a date to be advised. Details will be finalised closer to the date and managers and players notified by way of the club website and social media.

## Equipment and Uniform Returns

Uniforms are to be returned to the clubrooms at the completion of the season, at a specific Equipment and Uniform Returns session. It is the Manager's responsibility to ensure the full set of uniforms are returned even if the player is no longer playing. Uniforms must be returned washed, dry and folded. Parents are asked to undertake any minor repairs before returning uniforms. Please ensure that parents understand they may receive an invoice for any uniforms not returned at the end of season.

Equipment is to be returned to the clubrooms at a specific Equipment and Uniform Returns session. Coaches are asked to undertake minor repairs, particularly straightening and lubricating tees. Remember, your club fees pay for this equipment and teams will be responsible for ensuring all issued equipment is returned.

Team folders are to be returned with the uniforms. Managers are to ensure that scorebooks, rulebooks, coaching manuals, medals, game counts, pens etc. and player assessment sheets are returned.

The Carine Cats Ball Club prides itself on being an inclusive, welcoming club who respects the rights and wellbeing of all members, supporters, volunteers and players.

## General Code of Ethics

- Respect the rights, dignity and worth of others
- Be fair, considerate and honest when dealing with others
- Be professional in, and accept responsibility for your actions
- Make a commitment to providing quality services
- Demonstrate a high degree of individual responsibility especially when dealing with persons under the age of 18 years.
- Refrain from any form of abuse towards others
- Refrain from any form of harassment or discrimination of others
- Provide a safe environment for the conduct of the activity
- Show concern and caution towards others who may be sick or injured
- Be a positive role model

## Teeball Committee Commitment

- Set appropriate examples and act as role models for all club members.
- Give all people equal opportunities to participate.
- Ensure that rules, equipment, length of games and training schedules are modified to suit the age, ability and maturity level of all players.
- Provide quality development opportunities for our volunteers and junior players.
- Help coaches and officials highlight appropriate behaviour and skill development, and help improve the standards of coaching and officiating.
- Ensure that everyone involved in sport emphasises fair play, and not winning at all costs.
- Make it clear that abusing people in any way is unacceptable and will result in disciplinary action.
- Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.



## Coaches Code of Conduct

- Remember that players participate for pleasure and winning is only part of the fun.
- Never ridicule or yell at a player for making a mistake or not coming first.
- Be reasonable in your demands on players' time, energy and enthusiasm.
- Operate within the rules and spirit of your sport and teach your players to do the same.
- Ensure that the time players spend with you is a positive experience. All people are deserving of equal attention and opportunities.
- Avoid overplaying the talented players; the just-average need and deserve equal time.
- Ensure that equipment and facilities meet safety standards and are appropriate to the age and ability of all players.
- Display control, respect and professionalism to all involved with the sport. This includes opponents, coaches, officials, administrators, the media, parents and spectators. Encourage players to do the same.
- Show concern and caution toward sick and injured players. Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition.
- Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of all players.
- Any physical contact with a person should be appropriate to the situation and necessary for the player's skill development.
- Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.
- Adult players, coaches and club members are expected to set appropriate examples and act as role models for junior club members.

## Manager Code of Conduct

- Remember that players participate for pleasure and winning is only part of the fun.
- Never ridicule or yell at a player for making a mistake or not coming first.
- Ensure that the time players spend with you is a positive experience. All people are deserving of equal attention and opportunities.
- Remember that young people participate for their enjoyment and benefit. Do not over emphasize awards.
- Ensure that everyone involved in sport emphasises fair play, and not winning at all costs.
- Give a code of behavior sheet to spectators, officials, parents, coaches, players and the media, and encourage them to follow it.
- Remember, you set an example. Your behavior and comments should be positive and supportive.
- Make it clear that abusing people in any way is unacceptable and will result in disciplinary action.
- Display control, respect and professionalism to all involved with the sport. This includes opponents, coaches, officials, administrators, the media, parents and spectators. Encourage players to do the same.
- Show concern and caution toward sick and injured players. Follow the advice of a physician when determining whether an injured player is ready to recommence training or competition.
- Any physical contact with a person should be appropriate to the situation and necessary for the player's skill development.
- Respect the rights, dignity and worth of every person regardless of their gender, ability, cultural background or religion.

## Player Code of Behaviour

- Play by the rules.
- Never argue with an official. If you disagree, have your captain, coach or manager approach the official during a break or after the competition.
- Control your temper. Verbal abuse of officials and sledging other players, deliberately distracting or provoking an opponent are not acceptable or permitted behaviours in any sport.
- Work equally hard for yourself and/or your team. Your team's performance will benefit, so will you.
- Be a good sport. Applaud all good plays whether they are made by your team or the opposition.
- Treat all participants in your sport as you like to be treated. Do not bully or take unfair advantage of another competitor.
- Cooperate with your coach, team-mates and opponents. Without them there would be no competition.
- Participate for your own enjoyment and benefit, not just to please parents and coaches.
- Respect the rights, dignity and worth of all participants regardless of their gender, ability, cultural background or religion.

## Parent and Supporter Code of Behaviour

- Remember that children participate in sport for their enjoyment, not yours.
- Encourage children to participate, do not force them.
- Focus on the child's efforts and performance rather than winning or losing.
- Encourage children always to play according to the rules and to settle disagreements without resorting to hostility or violence.
- Never ridicule or scold a young player for making a mistake. Positive comments are motivational.
- Remember that children learn best by example. Appreciate good performances and skillful plays by all participants.
- Support all efforts to remove verbal and physical abuse from sporting activities.
- Respect officials' decisions and teach children to do likewise.
- Show appreciation for volunteer coaches, officials and administrators. Without them, your child could not participate.
- Applaud good performance and efforts from all individuals and teams. Congratulate all participants on their performance regardless of the game's outcome.
- Condemn the use of violence in any form, whether it is by spectators, coaches, officials or players.
- Show respect for your team's opponents. Without them there would be no game.
- Encourage players to follow the rules and the officials' decisions.
- Do not use foul language, sledge or harass players, coaches or officials.
- Respect the rights, dignity and worth of every young person regardless of their gender, ability, cultural background or religion.